

**BACHELOR OF EDUCATION ELEMENTARY  
UNIVERSITY OF ALBERTA  
SCHOOL OF EDUCATION AND TRADE**

**UPDATED: SEPTEMBER 2023**

You are responsible for ensuring that your registration is complete and appropriate and that your course choices comply with the program to which you have been admitted at Red Deer Polytechnic and/or to the university to which you wish to transfer (if applicable). You are cautioned that any changes to your courses, your major or your transfer destination may adversely affect your transferable credit (if applicable), admission requirements for future programs, or eligibility to graduate from Red Deer Polytechnic. Please consult with an Advisor if you have any questions.

Students in university transfer programs are strongly advised to refer to the calendar of the university to which they wish to transfer and should contact appropriate university departments as required.

**WHAT IS THIS GUIDE?**

- This is an Academic Planning Guide, prepared by the Student Connect Centre to help you register for courses towards your desired program at UofA.
- If you are transferring to another institution to complete your degree, we strongly advise that you read the Academic Calendar of your destination institution for full information.

**WHAT IS A TERM? TERMS ARE THE PERIOD IN WHICH YOUR STUDIES TAKE PLACE. AT RDP, WE OFFER FOUR TERMS.**

- **Fall** term (September through December)
- **Winter** term (January through April)
- **Spring** term (May through June): Spring term is an optional, condensed term. Course offerings are limited.
- **Summer** term (July through August): Summer term is an optional, condensed term. Course offerings are limited.

**HOW MANY COURSES SHOULD I TAKE A TERM?**

- The maximum number of courses you can take in the Fall or Winter terms is 5 courses and 2 courses in the Spring (optional).
- To complete your program in four years, you would need to take the maximum number of courses per term (5 courses in the Fall and 5 courses in the Winter), or 10 course per year. Some students will complete 10 courses in a year by taking 4 courses in the Fall, 4 courses in the Winter, and 2 courses in the Spring (or a combination thereof).
- We encourage you to find the best course load for you to be successful in your courses and your program! However, we encourage you to check the course load requirements for your destination university and degree.
- B.Ed. students who will take RDP high school upgrading courses have a maximum course load of one upgrading course plus three 3-credit post-secondary courses or two Upgrading courses plus two post-secondary 3-credit courses. Students who combine upgrading courses with post-secondary course work will

likely extend the number of terms or years required to complete the first two years of study (60 credits).

- When determining your course load keep your funding in mind, if applicable. For course load requirements for funding purposes, please visit [www.rdpolytech.ca/psfunding](http://www.rdpolytech.ca/psfunding). Please note, Upgrading courses are not eligible for government student loans. To view funding specific to Upgrading courses, please visit [www.rdpolytech.ca/upgradingfunding](http://www.rdpolytech.ca/upgradingfunding).

### WHAT HAPPENS IF I TAKE LESS THAN THE RECOMMENDED COURSE LOAD?

- You may need an extra term or year to complete your program.

### WHAT IF I COMPLETED COURSES AT ANOTHER POST-SECONDARY INSTITUTION?

Once you are admitted to RDP, you can then apply to have your post-secondary courses assessed for transfer credit through our [Recognition of Prior Learning Office](#). Once admitted to RDP you can complete an [RPL application form](#) and provide the Polytechnic Assessors with any and all transcripts, course outlines/descriptions, or other documentation necessary to support your PLAR application.

- **NOTE:** Universities have what is called a *residency requirement*. This means that a specific number of credits must be completed as their student to grant their degree. The UofA (and most post-secondary institutions) require a minimum of 60 credits to be completed while registered as a student at their institution. Therefore, **students can transfer up to a maximum of 60 credits** (20 three-credit courses) in this program to the UofA.

### ACADEMIC SCHEDULE

**Important dates** for each term (tuition deadlines, add/drop dates) are found on the [Academic Schedule](#). Click on the [Print Current Academic Schedule](#) for a short 2-page summary of the entire academic year.

### REGISTRATION AND PROGRAM AUDIT

- **How do you Register for courses?**

Log into your **Loop account**

- Select **Registration** from the menu on the right-hand side.
  - Utilize the resources located in The Loop on the Registration page or under **Menu** on a mobile device (i.e., registration instructions, tips and tricks, etc.)
- Search the RDP Timetable and Register for Classes
  - Select **Online Services** (top of the webpage)
  - Select **Student Services**
  - Select **Registration**
  - From here you can **Register for Classes**
  - Select the **Term** you would like to register for (Fall, Winter, Spring, etc.)
  - Enter the course code **BIOL** and it will populate with Biology
  - Click **Search**
  - Find the course you want to register for and click "**Add**" on the right-hand side.
  - This course will appear in your Summary with the **Status as Pending** and the Action stating **\*\*Registered Web\*\***. If you click **Submit**, you will register for the course. If the course is full, select **\*\*Waitlist\*\*** from the Action drop-down list, then press **Submit**.
    - The waitlists will be removed on about 1 week before the term starts and then you will be able to register for any open seat as they become available. We recommend checking the timetable frequently. If you register for additional classes after the tuition deadline for the term, you will need to pay for the class within 24 hours.

- **If there are multiple components** to a class (i.e., Lecture, Lab, Seminar etc.) you will only waitlist on one component (**usually the lab or Practicum**). If you are offered a seat in the lab, you will also be registered for the other linked components at the same time.
- **You cannot waitlist for a class with a time conflict** in your existing schedule, or for a different section of a class you are already registered in.
- There is typically a lot of movement in and out of classes leading up to the start of term, so it is well worth getting on the waitlist. Other students may also be dropped for missing pre-requisites or not pay their fees by the deadline.

- **How do I check course restrictions?**

Log into your **Loop account**

- Select **Online Services** (top of the webpage)
- Select **Student Services**
- Select **Registration**
- From here you can **Register for Classes**
- Select the **Term** you would like to register for (Fall, Winter, Spring, etc.)
- Enter the course code **BIOL** and it will populate with the Biology.
- Click **Search**
- Click on the course name to open a popup and then click on **Course Description**.

- **Prerequisites and Corequisites will be listed in the course descriptions**

- Courses listed as **prerequisites** must be completed before you start the course in question.
- Courses listed as **co-requisites** must be taken at the same time as the course in question.

- Click on the course name to open a popup and then click on **Restrictions**.

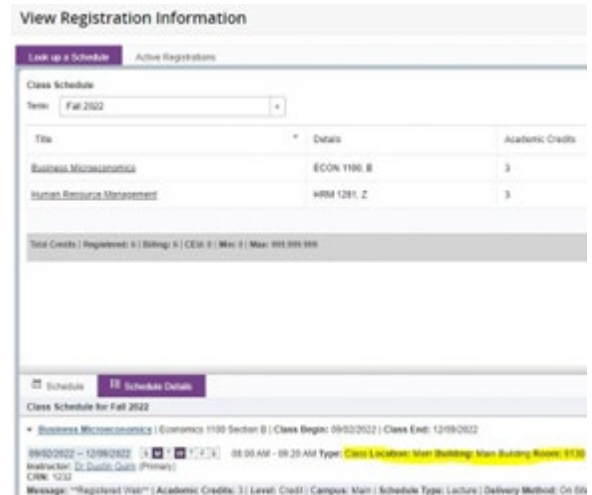
- **How do you find your classroom numbers?**

- To view your schedule and find your classrooms for in person courses:
- Log into your Loop account and select **Online Services**
- Select **Student Services**
- Select **Registration**
- Click **View Registration Information**
- Choose the **term** you wish to view (Fall 2023 for this September)
- Then scroll down and click on **Schedule Details** (middle of page near Schedule tab)
- Please Note: CRN stands for Class Registration Number, not Classroom Number

- **How do you know where courses fit in with your degree?** You can contact U of A to inquire where each course will fit in your degree plan. The day after you register for your first class, you will get access to RDP **Grad Tracker**. **Grad Tracker will only display if courses are transferrable.**

- Log into your Loop account and select **Quick Access (in the banner, far right-hand side)**
- Select **Grad Tracker**
- Alternatively, you can log in to the Loop and select Online Services → Student Services → Grad Tracker.

- **What do I do if I'm unsure about the courses I have registered for?** After you have completed your registration, if you would like an advisor to review your registration please ensure that you have reviewed Grad Tracker and then email [StudentConnect@rdpolytech.ca](mailto:StudentConnect@rdpolytech.ca) with specific questions including program, minor, and terms/subject/number, e.g. Winter term ENGL 219



## ADMISSION REQUIREMENTS AND PROGRAM DESCRIPTION

- See the [University Transfer: Bachelor of Education](#)
- **While admission to B.Ed. Elementary at RDP does not require a high school mathematics course**, the program includes two mathematics course requirements and students must meet course prerequisites (see [Chart 1](#) below).
- The Bachelor of Education Elementary Degree (B.Ed. Elementary) is a generalist program that prepares prospective teachers in the required elementary school subjects for Kindergarten to Grade 6. The 4-year program consists of 120 credits; a total of 14 student teaching weeks are included.
- **The degree program consists of a total of 120 credits. A maximum of 60 credits in transferable courses may be completed at Red Deer Polytechnic; the remaining 60 credits (last two years) must be completed in the Faculty of Education on the University of Alberta (UofA) campus in Edmonton.** This guide contains the first two years of coursework which includes courses in education, teachable subjects, non-education options, and open options.
- **The Alberta Government requires** people who work directly with children to have a current Police Record Check which includes the Vulnerable Sector. **As some of the education courses are taught at West Park Middle School and/or have observations at other local schools, the Police Record Check with Vulnerable Sector MUST be submitted to the School of Education Office at least 1 (one) week prior to the start of classes.** It is recommended to get your Police Record Check with Vulnerable Sector done in your home community and the cost of the Police Record Check varies by Police Detachment.
- **Please note, the structure of RDP's B.Ed program and UofA's B.Ed program is different.** If you are interested in staying at RDP for the duration of your four-year degree or if you have been admitted to RDP's B.Ed program, you **must** follow the Academic Planning Guide specific to this program, which can be found at [www.rdpolytech.ca/apg](http://www.rdpolytech.ca/apg).

## COURSE TRANSFER CHECKLIST (UNOFFICIAL)

### SUGGESTED PATTERN FOR FIRST YEAR COURSES

FIRST TERM	SECOND TERM
ENGL 219	ENGL 220
NON-EDUCATION ELEMENT	NON-EDUCATION ELEMENT
NON-EDUCATION ELEMENT	NON-EDUCATION ELEMENT
NON-EDUCATION OPTION OR NON-EDUCATION ELEMENT	NON-EDUCATION OPTION OR NON-EDUCATION ELEMENT
One of: EDUC 250/EDUC 1500, EDIT 302/EDUC 1302, EDPY 305/EDUC 1305	One of: EDUC 250/EDUC 1500, EDIT 302/EDUC 1302, EDPY 305/EDUC 1305

\*\*There are 23 courses (69 credits) shown in the checklist below; **you will only take 20 courses (60 credits).** Since you may only transfer a maximum of 60 credits **you will leave 3 courses (9 credits) to take at UofA.** UofA encourages the completion of 42 credits in Non-Education Elements, 9 credits in Education courses, and up to 9 credits in Non-Education &/or Open Options in years 1 and 2.

REQUIREMENT	PRE-REQUISIT E	COMMENTS	✓
<b>Education Courses</b>			
<b>EDUC 1500</b> (3 Credits)	The Teaching Profession	<ul style="list-style-type: none"> <li>• Previously known as EDUC 250 at RDP.</li> <li>• Students who previously completed EDFX 203 will be given credit in lieu of EDUC 250; do <i>not</i> also take EDUC 250.</li> <li>• Please note, EDUC 1500 is a practicum course. Registration deadlines apply.</li> <li>• Fall term deadline: <b>July 1st</b> (documents due Sept 15)</li> <li>• Winter term deadline: <b>Nov 1st</b> (documents due Sept 15)</li> <li>• Spring term deadline: <b>March 1st</b> (documents due Sept 15)</li> </ul>	
<b>EDUC 1302</b> (3 Credits)	Education Technology	<ul style="list-style-type: none"> <li>• Previously known as EDIT 302 at RDP.</li> <li>• If you previously completed EDPY 200 with a grade of C- or greater from Fall 2012 to Winter 2016 it will be accepted for credit towards this requirement; do not also take EDPY 305. EDPY 307 will not fulfill this requirement, but it could be taken as an Open Option. Transfer credit cannot be received at UofA for both [EDPY 200 <i>and</i> EDPY 305] or [EDPY 200 <i>or</i> 305 <i>and</i> PSYC 353].</li> </ul>	
<b>EDUC 1305</b> (3 Credits)	Child Development	<ul style="list-style-type: none"> <li>• Previously known as EDPY 305</li> </ul>	
<b>Non-Education Elements</b>			
Aboriginal & Indigenous Histories & Culture (3 Credits)	<b>ANTH 307;</b> <b>SOCI 260</b>	<ul style="list-style-type: none"> <li>• If you previously completed SOCI 260 with a grade of C- or greater to fulfill the Aboriginal and Indigenous Histories and Culture requirement in a term prior to Fall 2013 you must also take SOCI 261 to fulfill the Social Sciences Element.</li> <li>• If you completed SOCI 260 pre-Fall 2013, you will also need SOCI 261.</li> </ul>	
Fine Arts (3 Credits)	<b>ART 201,203,305,306;</b> <b>KDNC 200; DRAM 201,</b> <b>202, 249, 321, 347, 350,</b> <b>353, 383</b> <b>MUSE</b> <b>MUSI 233, 301, 302,</b> <b>303, 304</b>	<ul style="list-style-type: none"> <li>• <a href="#">See Note #8 below</a></li> <li>• MUSE and MUSI courses taken to fulfill the Fine Arts Element must transfer to UofA for 3 credits and as <i>MUSIC</i>.</li> </ul>	
Fine Arts (3 Credits)	<b>ART 201,203,305,306;</b> <b>KDNC 200</b> <b>DRAM 201, 202, 249,</b> <b>321, 347, 350, 353, 383</b> <b>MUSE</b> <b>MUSI 233, 301, 302,</b> <b>303, 304</b>	<ul style="list-style-type: none"> <li>• <a href="#">see Note #7 below.</a></li> <li>• MUSE and MUSI courses taken to fulfill the Fine Arts Element must transfer to UofA for 3 credits and as <i>MUSIC</i>.</li> </ul>	
<b>ENGL 219</b>	Language/Literature (3 Credits)		
<b>ENGL 220</b>	Language/Literature (3 Credits)	ENGL 219	
Language /Literature (3 Credits)	<b>ENGL 302*, 305, 306,</b> <b>312, 330, 331, 332*,</b> <b>340*, 341, 343, 345,</b> <b>347, 351, 357*, 359,</b> <b>361, 366, 368, 371,</b> <b>373*, 383*, 385, 387,</b> <b>389, 391, 393, 395, 399</b>	*This course transfers to UofA as 6 Credits	
Mathematics (3 Credits)	<b>MATH 260; STAT 251</b>	<ul style="list-style-type: none"> <li>• MATH 260 is recommended</li> <li>• <a href="#">See Chart 1 below</a></li> </ul>	

REQUIREMENT		PRE-REQUISIT E	COMMENTS	√
Mathematics (3 Credits)	<b>CMPT 201</b> ; If Math first: <b>KNSS 209</b> ; <b>SOCI 310</b> ; <b>STAT 241</b> , <b>251</b> , <b>PSYC 312</b>		<ul style="list-style-type: none"> <li>If taking KNSS, <a href="#">see Note #7 below</a>.</li> <li><a href="#">See Chart 1 below</a></li> </ul>	
Natural Science (3 Credits)	<b>ASTR 205</b> , <b>BIOL 201</b> , 217, 218, 301, 317, 318; <b>CHEM 211</b> , 212, 351; <b>GEOG 230</b> , 231; <b>KNSS 200</b> , 244; <b>PHIL 364</b> , <b>PHYS 205</b> , 226; <b>PSIO 258</b> , 262; <b>BIOL 351</b> (was ZOO L 325), 352 (was ZOO L 342)		<ul style="list-style-type: none"> <li>If taking KNSS or PSIO, <a href="#">see Note #7 below</a>.</li> </ul>	
Natural Science (3 Credits)	<b>ASTR 205</b> , <b>BIOL 201</b> , 217, 218, 301, 317, 318; <b>CHEM 211</b> , 212, 351; <b>GEOG 230</b> , 231; <b>KNSS 200</b> , 244; <b>PHIL 364</b> , <b>PHYS 205</b> , 226; <b>PSIO 258</b> , 259, 262(*6); <b>BIOL 351</b> (was ZOO L 325), 352 (was ZOO L 342)		<ul style="list-style-type: none"> <li>If taking KNSS or PSIO, <a href="#">see Note #7 below</a>.</li> </ul> <p>*This course transfers to UofA as 6 Credits</p>	
Physical Education (3 Credits)	<b>KPED 292</b> (Recommended), <b>KPED 294</b> , <b>KPAC 200</b> , 211, 214, 218, 231, 235, 237, 245, 255, 290, 296, 310, 311, 314, 321, 337		<ul style="list-style-type: none"> <li>If taking KPAC, <a href="#">see Note #7 below</a>.</li> </ul>	
Health (3 Credits)	<b>FAM 315</b> , 322, <b>KNSS 210</b> , 214, <b>SOCI 371</b>		<ul style="list-style-type: none"> <li>If taking KNSS, <a href="#">see Note #7 below</a>.</li> </ul>	
Canadian History (3 Credits)	<b>HIST 371</b> , 372, 373, 374			
Social Science (3 Credits)	<b>ANTH 201</b> , 307; <b>ECON 201</b> , 202; <b>HIST 371</b> , 372, 373, 374; <b>POLI 308</b> , 309; <b>PHIL 201</b> , 202, 221; <b>SOCI 261</b> (post-Fall 2013); <b>SOCI 261</b> (w/ <b>SOCI 260</b> pre-fall 2013) or 322; <b>SOCI 301</b> , 327		<ul style="list-style-type: none"> <li>If you previously completed <b>SOCI 260</b> with a grade of C- or greater to fulfill the Aboriginal and Indigenous Histories and Culture requirement in a term prior to Fall 2013 you must also take <b>SOCI 261</b> to fulfill the Social Sciences Element.</li> </ul>	



## Non-Education Option & Open Option Courses (Up to 9 credits)

Non-Ed Option (3 Credits)			<ul style="list-style-type: none"> <li>• Take a non-education option courses that transfers to the U of A.</li> <li>• <a href="#">See Chart 2 below</a></li> </ul>
Non-Ed Option (3 Credits)			<ul style="list-style-type: none"> <li>• <a href="#">See Chart 2 below</a></li> </ul>
Non-Ed Option (3 Credits)			<ul style="list-style-type: none"> <li>▪ <a href="#">See Chart 2 below</a></li> </ul>
Open Option (3 Credits)			<ul style="list-style-type: none"> <li>• <a href="#">See note about Open Options below.</a></li> </ul>
Open Option (3 Credits)			<ul style="list-style-type: none"> <li>• <a href="#">See note about Open Options below.</a></li> </ul>
Open Option (3 Credits)			<ul style="list-style-type: none"> <li>• <a href="#">See note about Open Options below.</a></li> </ul>

### IMPORTANT NOTES

1. **Some courses have high school or postsecondary prerequisites** which must be successfully completed before taking the course. Prerequisite courses may be used to fulfill Non-Education or Open Options; take prerequisites early on.
2. If you wish, you may take six credits in one subject to fulfill 6 credits in one element (i.e. ART 201 and ART 231 for the Fine Arts element).
3. Not all courses are offered every term or every year.
4. The UofA Faculty of Education no longer accepts courses that were challenged.
5. See UofA 2021/2022 Calendar <https://calendar.ualberta.ca/index.php>.
6. Use the Alberta Transfer Guide (<http://transferalberta.alberta.ca/>) to ensure courses chosen transfer for credit as required and meet any course level and/or subject requirements (i.e. senior-level ENGL).
7. **The seats in some courses are reserved for specific majors.** This means only students in the specified major can register or waitlist for those seats. Major reserves for fall and winter terms are usually lifted in mid-July and at that time, if there are seats available, you may register in the course or, if the course is full and closed, you may waitlist for a seat. There is no guarantee you will get into one of these courses, so you are advised to plan your schedules accordingly. Courses in ACCT, ART, BADM, KDNC, KNSS, KPAC, MUSI, PSIO etc. may have Major reserves. Major Reserves (i.e., *KNSS only* or *KNSS [40]*) are shown in the *comments* section of a course entry in *Look-Up Classes* (timetable).
- **EDUC 1500- A Practicum Request form** (electronic link) will be sent to students' RDP email to collect placement information. Forms that arrive late or incomplete will require students to drop the course and postpone practicum to a later semester. If you have any questions about the Practicum Request Form please email [edpracticum@rdpolytech.ca](mailto:edpracticum@rdpolytech.ca)

Term	Registration Deadline	Documentation Deadline
Fall term practicums	July 1	Sept 15
Winter term practicums	November 1	Sept 15 *email <a href="mailto:EdPracticum@rdpolytech.ca">EdPracticum@rdpolytech.ca</a> if you register after Sept 15
Spring term practicums	March 1 <small>Note: we typically do not offer EDUC practicums during the Spring term.</small>	Sept 15 *email <a href="mailto:EdPracticum@rdpolytech.ca">EdPracticum@rdpolytech.ca</a> if you register after Sept 15

### CHART 1: THE MATHEMATICS ELEMENT

1. Take 2 courses to fulfill the 6-credit Mathematics requirement; at least one course must be either a MATH or a STAT course.
2. **Some of the courses above have prerequisites.**

- **MATH 260:** prerequisite is Math 30-2 or Math 30-1 or RDP's MATH 092 or MATH 096. The Faculty of Education encourages taking MATH 260 in preparation for teaching math.
- **STAT 251:** the prerequisite for this statistics course is Math 30-2 or Math 30-1 or RDP's MATH 092 or MATH 096
- **CMPT 201:** this math-based computer programming course does not have a prerequisite
- **KNSS 209:** this math-based measurement and evaluation course does not have a prerequisite
- **SOCI 310:** this statistics-based sociology course has a prerequisite of SOCI 260
- **PSYC 312:** this statistics-based psychology course has a prerequisite of MATH 30-1 or 30-2, & PSYC 260 and a co-requisite of PSYC 261

3. The 6-credit mathematics requirement must be fulfilled using one of these combinations:

When you take one of the courses below as your <i>first</i> math requirement:	Your second course can <i>ONLY</i> be chosen from one of the courses in this column below that is on the same row as your first course. (Follow the <i>arrow</i> )
MATH 260* - <i>Higher Arithmetic</i>	One of: CMPT 201, KNSS 209, STAT 251, SOCI 310.
CMPT 201 – <i>Intro Computer Program</i>	One of: MATH* ( <i>MATH 260 recommended</i> ), STAT 251
KNSS 209 – <i>Measurement &amp; Evaluation</i>	Any MATH* ( <i>MATH 260 recommended</i> )
STAT 251** - <i>Intro to Statistics</i>	One of: MATH* ( <i>MATH 260 recommended</i> ), CMPT 201, SOCI 310**
SOCI 310 - <i>Intro to Social Statistics</i>	Any MATH* ( <i>MATH 260 recommended</i> )
PSYC 312 - <i>Experimental Design and Quantitative Methods</i>	Any MATH* ( <i>MATH 260 recommended</i> )

\*If you have previously taken MATH 202, 203, 204, 211, email [studentconnect@rdpolytech.ca](mailto:studentconnect@rdpolytech.ca) to discuss.

\*\* Do not take SOCI 310 before STAT 251; you would not receive credit for both courses from UofA.

4. If you do not meet course prerequisites contact the Student Connect Centre *as soon as possible* to discuss upgrading high school math courses. Including upgrading courses with postsecondary course work may extend the number of terms or years required to complete the first two years of the program.
5. If you previously completed postsecondary mathematics, computer science, measurement and evaluation, or statistics (science, psychology, kinesiology, sociology, etc.) courses, contact the Student Connect Centre before registering in Mathematics Requirement courses.

### CHART 2: NON-EDUCATION OPTIONS

Non-Education Options are courses that are *not* Education courses (i.e., EDUC 320, EDFN 341). This is an opportunity to further develop knowledge in specific teaching areas. The list below shows the subject areas from which you can choose Non-Education Option courses. Some courses have prerequisites. Course outlines are available [here](#). Use the **Alberta Transfer Guide to determine how/if the course transfers to UofA**.

Choose courses transferable to University of Alberta from the following:

<b>ACCT</b> Accounting	<b>KDNC</b> Dance	<b>KPED</b> Kinesiology Physical Education
<b>ANTH</b> Anthropology	<b>DRAM</b> Drama	<b>KPAC</b> Physical Activities
<b>ART</b> Art	<b>ECON</b> Economics	<b>MATH</b> Math
<b>ASTR</b> Astronomy	<b>ENGL</b> English	<b>PHIL</b> Philosophy
<b>BIOL</b> Biology	<b>FAM</b> Family Studies	<b>PHYS</b> Physics
<b>BUS</b> Business	<b>FILM</b> Film	<b>POLI</b> Political Science
<b>BADM</b> Business Admin	<b>FREN</b> French	<b>PSIO</b> Physiology
<b>CHEM</b> Chemistry	<b>HIST</b> History	<b>PSYC</b> Psychology ( <b>Not PSYC 353</b> )
<b>CLAS</b> Classics	<b>INDS</b> Indigenous Studies	<b>SOCI</b> Sociology ( <b>Not SOCI 260/261/322</b> )
<b>COMM</b> Communications	<b>INTD</b> Interdisciplinary Studies	
<b>CMPT</b> Computing Science ( <b>CMPT 201 only</b> )	<b>KNSS</b> Kinesiology	

\*Other courses may be included. Contact Student Connect Centre Advisor for more information about previously offered courses in **GENE** Genetics, **MICR** Microbiology, **MUSE**, **MUSI** Music, or **ZOOL** Zoology.



## OPEN OPTIONS

A course in any subject that transfers for credit to UofA. This includes courses in Chart 2 (Non-Education Options) above or in Education. If you take an Open Option, you are encouraged to take an Education course (courses which begin with *ED*); see notes regarding Education courses in the checklist above.

## TRANSFER INFORMATION

### *Transfer Credit-*

1. **Courses must transfer to UofA to be considered for credit** and must be applicable to the program to be credited towards the degree.
2. **A maximum of 60 credits may be transferred** into B.Ed. Elementary at UofA.
3. **A minimum grade of C-** must be achieved to receive transfer credit to UofA. However, while courses with grades of D or F will not transfer, they remain on your transcript and will be used in calculation of your admission GPA (AGPA) should they fall within the terms used.
4. **Repeating courses:** From the perspective of the Faculty of Education, courses may be repeated (due to withdrawal or grade below C-) as many times as necessary (per institutional policy) to achieve a minimum grade of C-. However, the first grade of C- or higher received in a course is the **only** grade accepted for that course. Repeating a course in which a grade of C- or higher was earned is not helpful in terms of AGPA or credits earned as all following grades earned in the course will simply be crossed off the transcript as if they never occurred. **Do not retake a course in which you already earned a grade of C- or higher.** Any students who previously attended UofA and wish retake equivalent coursework should contact UofA to discuss.
5. **Students who complete coursework in a Spring (May/June) or Summer (July/August) term** prior to the fall term of their admission must submit a request to the Faculty of Education for a Credit Check in order for this coursework to be considered for transfer to the B.Ed. Elementary program. Contact a UofA Faculty of Education Undergraduate advisor *well in advance*.
6. **Students transferring with fewer than 60 credits are eligible for admission consideration;** the outstanding coursework will be completed once at UofA. Students who will apply to UofA for admission with nine to 22.5 credits completed see [High School Applicants with some Postsecondary Credit](#) . Such applicants must present a minimum admission average on the high school admission requirements plus a competitive GPA on their post-secondary courses. Contact UofA Office of the Registrar if you require further information.
7. **Students must have a minimum 2.0 AGPA** to be eligible for admission consideration by the Faculty of Education. Please note a higher AGPA may be required as admission is competitive. However, all students who will meet the minimum AGPA are encouraged to apply.
8. **When calculating the Admission Grade Point Average (AGPA),** the Faculty of Education will use *all* grades earned in the most recent terms containing **at least 24 transferable, non-repeated, graded** credits

without breaking up a term. This will include both a failing or non-transferable grade and a transferable grade for the same course should they occur.

#### *Academic History-*

9. **Official transcripts** for high school completed in Alberta and for accredited post-secondary institutions in Alberta are normally requested on your behalf by the UofA. For all AP/IB coursework and any transcripts from education institutions outside of Alberta, you are required to request the issuing institution to send your official transcripts directly to the UofA. Submit transcripts from *all* post-secondary institutions you attended or to which you were given admission. Contact the Faculty of Education at UofA should you have any questions about submitting transcripts.
10. **Courses must transfer to UofA to be considered for credit** and must be applicable to the program to be credited towards the degree. It is each student's responsibility to ensure all courses taken at RDP transfer appropriately to UofA by using the [Alberta Transfer Guide](#). Only the Faculty of Education at UofA can confirm course transfer towards B.Ed. Secondary.
11. **Students who have *once* earned the academic status of *Required to Withdraw*** from any post-secondary program(s) or institution(s) are advised to contact the Student Connect Centre or the Faculty of Education at UofA.
12. **Students who have *twice* (or more) earned the academic status of *Required to Withdraw*** from *any* post-secondary program(s) or institution(s) are advised to contact the UofA Faculty of Education Undergraduate *as soon as possible* regarding their future admissibility to the program.
13. **If you previously attended a post-secondary institution other than RDP**, you *must* contact the UofA Faculty of Education Undergraduate Student Services *as soon as possible* regarding transfer of credit for those courses into their program ([edadmiss@ualberta.ca](mailto:edadmiss@ualberta.ca)). Only the Faculty of Education at UofA can confirm credit transfer for those courses.

#### *Application (to transfer) Information-*

1. **For *all* the information** regarding admission requirements, applying to the Faculty of Education at University of Alberta, and understanding the application process see <https://www.ualberta.ca/education/programs/undergraduate-admissions/application-process>.
2. **Starting the 2022 admission cycle**, all applicants to the Bachelor of Education program are required to complete the Casper test as part of their application. This 60-90 minute online situational judgment test will assess non-cognitive skills, interpersonal characteristics, and personal values and priorities that we believe are important for successful students and graduates of the program. **Learn more about the test and how to sign up here:** [Casper Test Information and Frequently Asked Questions](#).
3. **Applying to the Faculty of Education:**

Applications generally open on October 1<sup>st</sup>. See UofA admission information. *Apply as soon as possible!*

**Application deadline:** Generally March 1<sup>st</sup>

**Document deadline:** See <https://www.ualberta.ca/education/programs/undergraduate-admissions/application-process>

**To-Do List deadline:** See <https://www.ualberta.ca/education/programs/undergraduate-admissions/application-process>

4. **Applications with incomplete To-Do Lists and/or missing documents** after their respective deadlines are considered incomplete; having an incomplete application is a basis for refusal to the program. All deadlines are firm.
5. **Admission to the University of Alberta is competitive** and admission GPAs range throughout each admission cycle. UofA extends an Admission Offer (with or without 'basic' conditions to be met) to qualified students based on a minimum of their most recent 24 credits provided these credits are **transferable, non-repeated, and graded**.
6. **Admission is to the Fall term only.**

### TRANSFER INFORMATION (ADDITIONAL)

The following chart shows how the courses offered at RDP will fulfill the requirements for the above degree pathways. Although a course may be listed as transferable in the [Alberta Transfer Guide](#), it may not fulfill the requirements for a specific degree program. A course that does not fulfill certain degree requirements is listed as N/A (not applicable to the degree). The course can still be taken, but it may be extra to your degree requirements. Consult the Academic Planning Guides ([www.rdpolytech.ca/apg](http://www.rdpolytech.ca/apg)) for specific program details.

Bachelor of Education Degree Program Pathways Education Courses				
COURSE:	RDP	U of A Elementary	U of A Secondary	U of L (Need four Ed Options)
<b>EDUC 1301</b> (EDCM 341)	<b>Required</b>	Open Option	Open Option	Education Option
<b>EDUC 1302</b> (EDIT 302)	<b>Required</b>	<b>Required</b>	<b>Required</b>	Education Option
<b>EDUC 1304</b> (New Course)	<b>Required</b>	Open Option	Open Option	Education Option
<b>EDUC 1305</b> (EDPY 305)	<b>Required</b>	<b>Required</b>	N/A	Education Option
<b>EDUC 1500</b> (EDUC 250)	<b>Required</b>	<b>Required</b>	<b>Required</b>	<b>Required</b>
<b>EDPY 307</b>			<b>Required</b>	Education Option (in lieu of EDUC 1305)

Note: EDPY 200 or 307 will be used in lieu of EDUC 1305 for our RDP B.Ed degree.

### CONTACT INFORMATION AND HELPFUL RESOURCES

Red Deer Polytechnic Student Connect Centre	<ul style="list-style-type: none"> <li>• <a href="mailto:studentconnect@rdpolytech.ca">studentconnect@rdpolytech.ca</a></li> <li>• <a href="http://www.rdpolytech.ca/advising">www.rdpolytech.ca/advising</a></li> <li>• 403.342.3254</li> </ul>
Red Deer Polytechnic website	<a href="http://rdpolytech.ca">rdpolytech.ca</a>
Transfer Alberta Guide	<a href="http://transferalberta.alberta.ca">transferalberta.alberta.ca</a>
UofA Faculty of Education	<ul style="list-style-type: none"> <li>• <a href="http://www.elementaryed.ualberta.ca/">http://www.elementaryed.ualberta.ca/</a></li> <li>• <a href="http://www.uss.ualberta.ca/">http://www.uss.ualberta.ca/</a></li> <li>• <a href="mailto:edadmiss@ualberta.ca">edadmiss@ualberta.ca</a></li> <li>• 780-492-3659</li> </ul>
Red Deer Polytechnic Education Practicum Office	<a href="mailto:edpracticum@rdpolytech.ca">edpracticum@rdpolytech.ca</a> <ul style="list-style-type: none"> <li>• Website: <a href="#">Education Program Practicums</a></li> </ul>
RDP Student's Association Student Group: Education Undergrad Society	<ul style="list-style-type: none"> <li>• <a href="http://www.sardp.ca/get-involved">www.sardp.ca/get-involved</a></li> </ul>